<table>
<thead>
<tr>
<th>Nick Freyaldenhoven (x3180)</th>
<th>Responsibilities for funds include:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Controller</td>
<td>• Award Setup</td>
</tr>
<tr>
<td></td>
<td>• Amendments &amp; Budget Revisions</td>
</tr>
<tr>
<td></td>
<td>• Post Award Administration</td>
</tr>
<tr>
<td></td>
<td>• Expenditure Approvals</td>
</tr>
<tr>
<td></td>
<td>• Financial Reporting</td>
</tr>
<tr>
<td></td>
<td>• Contract / Grant Closeout</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>How to Contact RCA</th>
<th>Claudia Murray (x2942)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Research Accounting Manager</td>
</tr>
<tr>
<td></td>
<td>Oversee daily operations:</td>
</tr>
<tr>
<td></td>
<td>• Research Accounting Audits (Single Audit and Other)</td>
</tr>
<tr>
<td></td>
<td>Special Projects</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Cambridge Office Building</td>
<td></td>
</tr>
<tr>
<td>Suite 230</td>
<td></td>
</tr>
<tr>
<td>Campus Mail: MS74</td>
<td></td>
</tr>
<tr>
<td>Email: <a href="mailto:rchacctg@rice.edu">rchacctg@rice.edu</a></td>
<td></td>
</tr>
<tr>
<td>Fax: x6001 (please specify recipient)</td>
<td></td>
</tr>
</tbody>
</table>

**RESEARCH ACCOUNTING GROUP**

<table>
<thead>
<tr>
<th>Sandy Tanner (x3998)</th>
<th>Bryan Fontenot (x3183)</th>
<th>Marissa Gonzalez (x2760)</th>
<th>RaKeisha Bell-Franklin (x4184)</th>
<th>Ivy Xiong (x6114)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accountant III</td>
<td>Accountant II</td>
<td>Accountant II</td>
<td>Accountant II</td>
<td>Accountant II</td>
</tr>
<tr>
<td>Area Supervisor</td>
<td>R4 Welch</td>
<td>R1 Other Federal Agencies</td>
<td>R2 Training Awards</td>
<td>R7 Federal Flow Thru</td>
</tr>
<tr>
<td>Complex Awards</td>
<td>R9 Other</td>
<td>R3 Training Awards</td>
<td>R7 Training Awards</td>
<td>(excluding DOD and R7 Training)</td>
</tr>
<tr>
<td>(OpenStax)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Single Audit</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| sandy@rice.edu       | bryanford@rice.edu     | mg1@rice.edu             | rm9@rice.edu                    | yyx37@rice.edu    |

<table>
<thead>
<tr>
<th>Sandy Tanner (x3998)</th>
<th>Bryan Fontenot (x3183)</th>
<th>Marissa Gonzalez (x2760)</th>
<th>RaKeisha Bell-Franklin (x4184)</th>
<th>Ivy Xiong (x6114)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accountant III</td>
<td>Accountant II</td>
<td>Accountant II</td>
<td>Accountant II</td>
<td>Accountant II</td>
</tr>
<tr>
<td>Area Supervisor</td>
<td>R4 Welch</td>
<td>R1 Other Federal Agencies</td>
<td>R2 Training Awards</td>
<td>R7 Federal Flow Thru</td>
</tr>
<tr>
<td>Complex Awards</td>
<td>R9 Other</td>
<td>R3 Training Awards</td>
<td>R7 Training Awards</td>
<td>(excluding DOD and R7 Training)</td>
</tr>
<tr>
<td>(OpenStax)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Single Audit</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| sandy@rice.edu       | bryanford@rice.edu     | mg1@rice.edu             | rm9@rice.edu                    | yyx37@rice.edu    |

**CASH MANAGEMENT GROUP**

<table>
<thead>
<tr>
<th>Roxie Romer (x2076)</th>
<th>Adeia Perez (x5170)</th>
<th>Lina Nguyen (x2244)</th>
<th>Kayela Evans (x6092)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accountant II</td>
<td>Accountant I</td>
<td>Accountant I</td>
<td>Accountant II</td>
</tr>
<tr>
<td>Approve invoices</td>
<td>Track invoicing method by fund</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Incoming wire transfers/deposits</td>
<td>Prepare/approve invoices</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A/R analysis &amp; collections</td>
<td>Deposit checks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LOC (NSF, NIH, NASA, USDA): -Monthly Cash Requests</td>
<td>Update Banner A/R</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-Quarterly Federal Financial Rpts</td>
<td>A/R collections</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Roxie Romer (x2076)</th>
<th>Adeia Perez (x5170)</th>
<th>Lina Nguyen (x2244)</th>
<th>Kayela Evans (x6092)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accountant II</td>
<td>Accountant I</td>
<td>Accountant I</td>
<td>Accountant II</td>
</tr>
<tr>
<td>Approve invoices</td>
<td>Track invoicing method by fund</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Incoming wire transfers/deposits</td>
<td>Prepare/approve invoices</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A/R analysis &amp; collections</td>
<td>Deposit checks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LOC (NSF, NIH, NASA, USDA): -Monthly Cash Requests</td>
<td>Update Banner A/R</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-Quarterly Federal Financial Rpts</td>
<td>A/R collections</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| rr30@rice.edu       | peruza@rice.edu       | grwl@rice.edu            | kn4@rice.edu                    |

<table>
<thead>
<tr>
<th>Roxie Romer (x2076)</th>
<th>Adeia Perez (x5170)</th>
<th>Lina Nguyen (x2244)</th>
<th>Kayela Evans (x6092)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accountant II</td>
<td>Accountant I</td>
<td>Accountant I</td>
<td>Accountant II</td>
</tr>
<tr>
<td>Approve invoices</td>
<td>Track invoicing method by fund</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Incoming wire transfers/deposits</td>
<td>Prepare/approve invoices</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A/R analysis &amp; collections</td>
<td>Deposit checks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LOC (NSF, NIH, NASA, USDA): -Monthly Cash Requests</td>
<td>Update Banner A/R</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-Quarterly Federal Financial Rpts</td>
<td>A/R collections</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| rr30@rice.edu       | peruza@rice.edu       | grwl@rice.edu            | kn4@rice.edu                    |