

September 5, 2019

Request for Proposal #2019-03-001

Events Management System

Addendum 2

Replace With (updates in yellow)

This addendum serves to change and/or clarify the following information:

> RFP#2019-03-001 – Submission Guidelines – Update to Timeline (page 6)

Current Text

Timeline for selection and implementation process is as follows: Timeline for selection and implementation process is as follows: 1) Issuance of RFP: March 1, 2019 by 5:00pm. 1) Issuance of RFP: March 1, 2019 by 5:00pm. 2) Notification of intent to respond or refuse shall be received on 2) Notification of intent to respond or refuse shall be received on or before or before March 15, 2019 at 2:00PM. Notification of intent (or March 15, 2019 at 2:00PM. Notification of intent (or refusal) shall be sent refusal) shall be sent via e-mail to Hollie Fulsom, Campus via e-mail to Hollie Fulsom, Campus Events Manager, at Events Manager, at Hollie.R.Fulsom@rice.edu and Charlita Hollie.R.Fulsom@rice.edu and Charlita Marrs, Technology Procurement Marrs, Technology Procurement Manager at cam3@rice.edu. Manager at cam3@rice.edu. 3) Final questions shall be received in writing no later than March 3) Final questions shall be received in writing no later than March 19, 2019 at 19, 2019 at 2:00PM and will be accepted by email to 2:00PM and will be accepted by email to Hollie.R.Fulsom@rice.edu and Hollie.R.Fulsom@rice.edu and cam3@rice.edu. cam3@rice.edu. 4) Clarification answers to be sent to all intending to propose by 4) Clarification answers to be sent to all intending to propose by March 25, March 25, 2019. 5) Proposals should be sent via e-mail to Charlita Marrs, 5) Proposals should be sent via e-mail to Charlita Marrs, Technology Technology Procurement Manager at cam3@rice.edu no later Procurement Manager at cam3@rice.edu no later than April 5, 2019 at than April 5, 2019 at 2:00PM. 2:00PM. 6) Finalists shall be announced: April 26, 2019 6) Finalists shall be announced: April 26, 2019 7) Follow-up meetings and demonstrations: TBD 7) Follow-up meetings and demonstrations: TBD 8) Award notification to the successful Vendor: August 30, 2019 8) Award notification to the successful Vendor: October 15, 2019 by 5pm